

Agenda – December 27th, 2023
Group 9 (College of Engineering) Health and Safety Committee

1. Attending

Sean Krewson or Niyousha Rahimi, AA
 Colleen Irvin or Robbie Wong, BioE
 Jonathan Emard or Virginia Engel, CEE
 Michael Pomfret, CEI
 Ben Rutz or Ben Hornberg, ChemE
 Tatyana Galenko or Michael Glidden, DO
 Alexander Lefort or Selest Nashef, CSE
 Tai Chen or Kyle Dickison, ECE

Sonia Honeydew or Erin McKeown, EH&S
 Sarah Coppola or Stacia Green, HCDE
 Sheila Prusa or Kelly Foong, ISE
 Bill Kuykendall, ME
 John Young MoES/NanoES
 Hanson Fong, MSE
 N. Shane Patrick or Maria Huffman, WNF

2. Previous Meeting Minutes (5 Minutes)

- November 2023 – approve? Corrections/additions?
- Minutes posted at <https://www.engr.washington.edu/mycoe/safety#> and safety boards.

3. Department Incident Reports (25 minutes; use “5 Why’s” analysis for one report)

- All OARS reports may also be found on Tableau while on the UW network via this link: <https://bitools.uw.edu/#/site/Transitional/projects/573>.

| OARS # | Supervisor's Dept | Incident Location | Incident Summary |
|-------------|--|---------------------------|---|
| 2023-08-057 | ENG: Mechanical Engineering – Olanrewaju Lab | Nano Engineering Building | Employee used box cutter to remove 3D-printed part from build plate, and as part released they cut their wrist. |
| 2023-10-015 | Bioengineering | Foege, N047 | Employee bitten on finger by lab mouse; bite broke skin. |
| 2023-10-066 | Mechanical Engineering | ME Building | Unpaid student was removing 3D-printed parts from tray with designated blade and cut their thumb, requiring stitches. |
| 2023-11-016 | Chemical Engineering – Marchand Lab JM Student | NanoE Building | Employee’s arm exposed to 88% formic acid |
| 2023-11-021 | Collaboration Core – QuantumX JM Student | Fluke Hall | Student employee was rinsing lab glassware and got splash in their eye. |
| 2023-11-037 | Chemical Engineering – Nance Lab JM Student | Benson Hall | Employee chipped away ice blocking fridge door and caused coolant gas leak. |

4. Group Business (10 minutes)

- Guest Speaker: Mike Sletten presenting on Building Security Audits
- Thank you for serving on the Health & Safety Committee, Group 9!
- First meeting of the New Year: Electing Chair, Vice Chair, and U-Wide Representatives. Additionally, appointing an election coordinator.

5. UW-Wide Meeting (5 minutes)

- November meeting minutes attached.
- December agenda attached. Meeting highlights will be presented by Alex Lefort:
 - EH&S has created a new shared space for all Health & Safety Committees to use to deposit meeting minutes, charters, presentations, and other resources. This will be shared with the committees of the next biennium.

- Kelley Boston, the new UW Emergency Management Director, noted that she is still onboarding, but is happy to start connecting with groups.
- Reminder: Health & Safety Committees should have at least one meeting where the Executive Sponsor connects with them.
- Reminder: If food is being given out, sold, or otherwise involved in an event, you may need to apply for a temporary food handlers permit via EH&S.
- New Focus sheet updates/uploads:
 - Winter Conditions Safety
 - Group Lockout-Tagout
- L&I still reviewing response to Sieg Building workplace violence occurrence summer, 2022.
- EH&S Annual Report posted on website now.
- Lab Safety & Innovation Awards occurred:
 - Paul G. Allen School of CSE received Top Dawgs in Safety award.
 - Corie Cobb, of Mechanical Engineering, received a Pack Leaders in Safety award.
 - Kim Woodrow, of Bioengineering, received Partners in Safety award.
 - Alexander Lefort, Fabrication Research Lab, Allen School of CSE, received a Lab Safety Innovation award.
 - Carter Beamish, Materials Science & Engineering, received a Lab Safety Innovation award.
 - Virginia Engel, Civil & Environmental Engineering, received a Lab Safety Innovation award.
 - Alex Prybutok, Chemical Engineering, received a Lab Safety Innovation award.
 - Garima Thakur, Lutz Lab, Bioengineering, received a Lab Safety Innovation award.
 - Michelle Katz, Cobb Lab, MoIES, received a Lab Safety Innovation award.
 - Toni Haun, Yazdan-Shahmorad Lab, Bioengineering, received a Lab Safety Innovation award.
 - Many more fantastic Lab Safety Innovation awards and ideas available here: [2023 Lab Safety Awards and Innovations | EHS \(washington.edu\)](https://ehs.washington.edu/2023-lab-safety-awards-and-innovations)
- Masking policy changes have been set to required in patient settings as of November.
- Tracy Harvey, the Lab Safety Manager, is retiring at the end of February..!

6. Member Updates (10 minutes)

Next Meeting: January 24th, 2024, at 1:30 PM, via Zoom

DRAFT Meeting Minutes
Health and Safety Committee for Group 9 (College of Engineering)

Meeting Date: November 22nd, 2023 (via Zoom)

Attended

Sean Krewson, AA

Colleen Irvin, BioE

Jonathan Emard, CEE

Michael Pomfret, CEI

Benjamin Hornburg, ChemE

Michael Glidden, CoE Deans Office

Alexander Lefort, CSE

Sonia Honeydew, EH&S

Sarah Coppola, HCDE

Jane Skau, HCDE

Bill Kuykendall, ME

Carter Beamish, MSE

Absent

Kyle Dickison, ECE

John Young, MoES/NanoES

Sheila Prusa, ISE

N. Shane Patrick, WNF

Previous Meeting Minutes

- October 2023 – minutes approved as is.
- Previous meeting minutes are at: <https://www.engr.washington.edu/mycoe/safety#>.
EH&S recommends each department/group post paper copies on their safety board and inform employees of the name of their rep.

Incident Reports

- ME (#2023-08-057) – Bill still has reached out to the PI, but has not received a response quite yet. He will ping them again. Of note, the PI is moving to being under BioE, but the lab space is still in the NanoE building. Sonia noted that she still wants to see notes from the PI on this report and that a change does not excuse them from this report. This incident has been tabled.

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- BioE (#2023-09-011) – Colleen has connected with the group about the gloves and it sounds like the gloves are necessary due to certain materials being used. That being said, the lab has updated SOPs and signage for the machine to ensure that guards are always in place when the machine is operational and against the removal of guards in general. They have redone training on the machine as well. Colleen noted that she heard from the PI that this report had already been closed, to which Michael Glidden mentioned a similar issue in CoE Dean's Office. Sonia clarified that EH&S does not close the reports themselves; It is the supervisors that choose to close a report, though it is not complete until corrective action has been ticked as complete. EH&S subject matter experts will look over reports and send their notes to PIs, but cannot close the report on the PI's behalf. Upon this conversation, it was clarified that Health & Safety Committees cannot actually close a report, but do add comments to those that have happened. Thus, Group 9 has decided to change the verbiage around reports to state that Group 9 "has completed notes for the report" or that the report is "tabled" to next meeting for further review. Group 9 has completed comments for this report.
- Dean's Office (#2023-09-016) – Alex asked if we've heard anything on the corrections to first-aid kits in the space, as well as what has happened around the limited corrective actions. Michael Glidden noted that they have adjusted the first aid kits to remove burn creams. Michael spoke to the Director of HFS and expressed that noting that this incident was the fault of the student was less than acceptable; They've since had another issue in McCarty Hall with the same person. The group has had a stand-down for everyone within these makerspaces and conducted retraining for everyone before reopening. Group 9 has completed comments for this report.
- CSE (#2023-09-044) – Alex noted that the comments from the supervisor should now be present for this incident. Sonia checked and confirmed that they are, indeed, in. Group 9 has completed comments for this report.
- CSE (#2023-10-012) – Alex stated that he agrees with what was said in the supervisor notes: We cannot control conditions during travel or at another institution/event, thus PPE and preventative vaccination is the best mitigation strategy here. Group 9 has completed comments on this report.
- BioE (#2023-10-015) – Sonia checked to see if supervisor notes were added to this incident report, to which we found that they have yet to be added. Colleen noted that the group said the person in question is quite new to handling animals and, though they have gone through training, there is a certain amount of comfort that must be gained through experience and familiarity with the procedures. Colleen will reach back out for supervisor comments, but noted the recommendation would be for more practice. This incident has been tabled to next meeting.

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- ME (#2023-10-066) – Bill reached out to the PI to discuss and look over the SOPs. He's gotten in contact and is scheduling this. The group currently has it written that the process is to use a utility knife, which isn't desirable. It was asked whether there are safer tools for this job, to which Bill noted that yes, there are plastic scrapers available, and Alex noted that even metal scrapers are much safer than the blades. Alex added that they should include a line about holding 3D printer plates from the side closest to them so that they are also not scraping toward any part of themselves. This has been tabled so that Bill may meet with the PI to go over the SOPs.
- WNF (#2023-10-067) – There was no representative from WNF, but the report was very thoroughly filled out and Group 9 had nothing else to add. Group 9 has completed comments on this report.
- ME (#2023-10-086) – Alex noted that there's not much we can do other than recommend PPE be worn, as we are unsure of where around campus this exposure may have occurred. Bill noted that this person is generally very attentive about wearing a mask, as well. There was a question about whether this means it was more likely to have happened off-campus, to which Sonia noted that EH&S reviews had noted that the likelihood of it happening on campus was greater than 50%, which is the cut-off for when they report this to L&I. Group 9 has completed comments on this report.

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- ChemE (#2023-10-119) – Benjamin noted that Benson Hall has lots of ingress to the basement level where the incident occurred. He's talked to the department and EH&S about how to limit this, as there's also the concern about someone who is not knowledgeable about how to stay safe around these facilities coming into contact with hazards they are not prepared for. Colleen asked for who we connect with on how to lock down these spaces. Michael Glidden noted that this is an ongoing question and a bit difficult; Lots of buildings have spaces which may not be safe for the general public. The Dean of CoE will be talking with Sally Clark about how we might find a good balance of access and restriction to access. Colleen asked if there is money available from the University for installing card-keyed doors. Michael stated that there are also ongoing discussions about this as well, but no specifics yet. Michael has noted to Campus Community Safety that, if we're serious about fixing these issues, we need to pivot the discussion to how we can gain money to mitigate these risks. He has already engaged with Facilities and the University architects and planning. Colleen noted that BioE has seen great success at Foege with the addition of card readers at all exterior doors. They do still occasionally get tailgaters, but circumstances have drastically improved. Michael did note that, due to Foege's location toward the exterior of campus, this may have assisted them in getting these added. There is still some resistance to adding these on more interior buildings, though leverage is growing here. Sarah and Jane noted that they've had some readers installed for as little as \$4000, though Michael noted that this is highly variable, with some doors quoted for as much as \$300,000 for a single door. It was also noted that the price of a panel, which is required before any reader, should also be considered. Michael has noted that he's recently getting good reception to questions on safety concerns from Campus Community Safety. Group 9 has completed comments for this incident.
- HFS Res Life (#2023-10-121) – Michael Glidden noted that the supervisor on this report has since left the University, so we will need to transfer supervisors. Sonia will connect with him. Michael did have a conversation about this incident as well with the person to whom the supervisor reports to. They noted that they would have a complete stand-down in the makerspaces to ensure that everyone was fully trained on the equipment before re-engaging. Because of this, Michael and Tatyana will be invited onto the hiring committee for the replacement to the supervisor who left. Sonia asked Michael who will be paying for the new position, to which Michael noted this would technically be HFS, but doesn't expect changes to which group this falls under. Group 9 has completed comments on this incident.

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Health and Safety Committee for Group 9 (College of Engineering)

Group Business

- Health & Safety Committee Group 9 elections are now complete!
- Review of UW Accident Prevention Plan:
 - Sarah: Confused around the language about who is actually responsible for safety. The preamble states “everyone is responsible,” but Sarah noted that when this is the case, effectively no one is responsible. This was an issue when figuring out who to contact during the workplace violence incident in HCDE. Alex relayed what was likely intended by the preamble, but did note that the lack of transparency on a hierarchy here was an issue. Michael Glidden noted that this is an issue the University seems to be taking more seriously now. There has been more reception to these discussions as of late. Group 9 proposes a section in the “Purpose, Scope, and Responsibilities” that outlines a rough hierarchy of who is responsible; This makes it more transparent than just being present during onboarding lists and allows for quick referencing during an urgent issue.
 - In relation to the above, Sarah noted that many of HCDE have issues with onboarding and that many are not aware of OARS or other safety services. Most seem to not have been through APP onboarding.
 - There is also an issue of where the lines are on whether an incident falls under EH&S purview or Campus Community Safety. Sonia is wondering if there is an opportunity for a discussion with Sally Clark on this. EH&S tries to point people toward campus partners when it does not fall under EH&S, but unsure of the whole picture here. Michael noted that, since the APP is guided by EH&S, but some issues within do not fall under EH&S, whether emotional and security issues should even be in it; Should they rather fall under a Campus Community Safety document? Sonia stated that this is a great point and there have been ongoing discussions about inviting Campus Community Safety permanently to U-Wide to ensure these groups are continuously connected.
 - A larger conversation occurred around departments and individuals not feeling heard; The APP tries to empower people to act, but there seem to only be certain items that are acted upon on the institutional level. Sarah noted there were difficulties connecting with UWHR during the workplace violence issue, as an example.
 - The Group 9 has proposed that we accept the document as-is, but propose that discussions be had about larger changes on the hierarchy of responsibilities and who handles what issues and how these are handed off.

DRAFT Meeting Minutes

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UW-Wide Meeting

- Alex asked if anyone had any questions/comments on notes from the U-Wide:
 - October meeting minutes attached.
 - November agenda attached. Meeting highlights will be presented by Alex Lefort:
 - Alex and Sarah were unable to attend; Alex provided presentation slides in an email before the meeting. The floor was offered to anyone who would like to ask questions of Sonia who was present at the meeting. No questions were asked.

Department Updates

- BioE – Colleen noted some leaks developed from the roof leading through the walls and caused damage to a faculty office. Facilities has responded and BioE is waiting until the next storm to see if the fixes have stopped the issue.
- CSE – Alex noted that CSE had to take down several signs around their two buildings. The signs had “wanted for crimes against the PSA [(Pakistani Student Association)]” written on them with a picture of a young woman and with a note to call them with information. Upon further investigation on the group’s Instagram page, it seems that these signs were likely an advertising campaign, with people able to nominate others to be on the posters, though not particularly in good taste. The group is registered with Student Life, though they do not currently have a faculty advisor. CSE has reported this to Safe Campus just to be safe.
- HCDE – Sarah noted that she will be unable to fulfill the role of representative for HCDE further due to timing conflicts with classes. From the group, thank you for your time and great insight, Sarah!!

Adjournment

- Adjourned at 2:41 PM.

Next Meeting

- Next meeting will be December 27th, 2023 at 1:30 PM via Zoom.

U-WIDE HEALTH AND SAFETY COMMITTEE

11/8/2023 Meeting Minutes | 1:00 p.m. - 2:30 p.m. |

| Elected Member* | | Appointed Member* | | Proxy* | |
|-------------------------------------|--------------------------|-------------------------------------|-----------------------------|--|----------------------------|
| <input checked="" type="checkbox"/> | Ryan Hawkinson (1) | <input checked="" type="checkbox"/> | Kurt Oglesby (3) | <input type="checkbox"/> | Sulgi Lotze (1) |
| <input checked="" type="checkbox"/> | Carmen Parisi, Chair (1) | <input checked="" type="checkbox"/> | David Manley (5) | <input type="checkbox"/> | Brett Magnuson (2) |
| <input checked="" type="checkbox"/> | Nigel Horton (2) | <input checked="" type="checkbox"/> | Andrew Abian (7) | <input type="checkbox"/> | Martin Arroyo (7) |
| <input checked="" type="checkbox"/> | Norm Kwasinski (2) | | | <input type="checkbox"/> | Colleen Irvin (9) |
| <input type="checkbox"/> | Tony Colinares (3) | | | <input checked="" type="checkbox"/> | Andrea Chateaubriand (10) |
| <input checked="" type="checkbox"/> | Christine Aker (4) | | | | |
| <input checked="" type="checkbox"/> | Desi Schatz (4) | | | | |
| Labor Union Member* | | | | | |
| <input type="checkbox"/> | Steve Herber (5) | | | <input checked="" type="checkbox"/> | Paula Lukaszek, WFSE 1488 |
| <input checked="" type="checkbox"/> | Sarah O'Hara (6) | | | <input type="checkbox"/> | Stephen Lundgren, SEIU 925 |
| <input checked="" type="checkbox"/> | Laura Harrington (6) | | | <input type="checkbox"/> | Antonio Vasquez, UAW 4121 |
| <input checked="" type="checkbox"/> | Alaron Lewis (7) | | | | |
| <input checked="" type="checkbox"/> | Stephen Costanti (8) | | | | |
| Senate Member* | | | | | |
| <input type="checkbox"/> | Donna Braboy (8) | | | <input type="checkbox"/> | Faculty Senate – TBD |
| <input type="checkbox"/> | Alexander Lefort (9) | <input checked="" type="checkbox"/> | = attended meeting | <input type="checkbox"/> | GPSS – Gabby Rivera |
| <input type="checkbox"/> | Sarah Coppola (9) | * | = voting members | | |
| <input checked="" type="checkbox"/> | David Warren (10) | 13 | = voting members for quorum | | |
| <input type="checkbox"/> | Jon Wittouck (10) | | | | |
| Ex Officio Member | | Ex Officio Member | | Env. Health & Safety Member | |
| <input checked="" type="checkbox"/> | Tracey Mosier, UWF | <input checked="" type="checkbox"/> | Marty Cohen, DEOHS | <input checked="" type="checkbox"/> | Katia Harb |
| <input checked="" type="checkbox"/> | Chris Pennington, UWF | <input checked="" type="checkbox"/> | Trista Treumper, UWHR | <input type="checkbox"/> | Eleanor Wade |
| <input checked="" type="checkbox"/> | Eric Johnson, UWF TS | <input checked="" type="checkbox"/> | Jo Hill, AGO | <input checked="" type="checkbox"/> | Jimmy Spencer |
| <input checked="" type="checkbox"/> | Kelley Biastock, UWEM | <input checked="" type="checkbox"/> | Ken Nielsen, Claim Services | <input checked="" type="checkbox"/> | Erin McKeown |
| <input type="checkbox"/> | Lt. Chris Jaross, UWPD | <input checked="" type="checkbox"/> | Susan Wagshul-Golden, UWT | <input checked="" type="checkbox"/> | Sonia Honeydew |
| | | <input checked="" type="checkbox"/> | Brett Konzek, UWB | <input checked="" type="checkbox"/> | Lorilyn A. H. Ignao |
| Guests | | | | | |
| <input checked="" type="checkbox"/> | Ron Fouty | <input checked="" type="checkbox"/> | Tracy Harvey | <input type="checkbox"/> | |
| <input type="checkbox"/> | | <input type="checkbox"/> | | <input type="checkbox"/> | |

1. Call to Order and Welcome

Carmen Parisi welcomed the committee with a land acknowledgement and shared meeting expectations.

2. Cranes, Hoists, and Rigging Safety Program

Jimmy Spencer, Environmental Health & Safety Assistant Director, presented on EH&S' new Cranes, Hoists, and Rigging Safety program. The program addresses roles and responsibilities for operators, departments, and EH&S to prevent injuries and protect facilities. Cranes are machines used for lifting, moving, and lowering heavy loads. Hoists are components of cranes that raise and lower loads vertically. Rigging refers to all components used to attach loads below the hoist hook, such as slings and attachment hardware.

This program is applicable across all areas of UW, for example UW Facilities, engineering, drama/theater, and boating. The program is important because cranes, hoists, and rigging can present potentially significant physical hazards and electrical hazards. Injuries or near misses are decreasing but still occur about once a year. The program also helps us remain in compliance with Labor & Industries and OSHA regulations.

The program describes roles and responsibilities for three tiers of personnel. (1) At the top are third party *qualified* crane/hoist/rigging company/persons who design, install, maintain, and test equipment. (2) Next are crane/hoist *competent* person(s), UW employees trained by qualified company/persons, who oversee the unit/department's program and train operators or revoke their authorization. (3) Finally, there are crane/hoist *operators* designated by the unit/department who perform pre-use and monthly inspections.

Units and departments using overhead cranes and hoists are required to regularly inspect and maintain the equipment, train each operator on specific equipment, and develop and enforce safe procedures. They also must keep records for all inspections (monthly and annual), maintenance, and testing. Operator training includes Overhead and Gantry Crane Safety, Rigging Safety, and may include Lockout-Tagout training. There are a variety of scenarios that necessitate refresher training.

Links to the program manual, reference files, safety alerts, and FAQs can be found on the EH&S [Cranes, Hoists and Rigging Safety](#) page. The program is managed by Brian Allinger, EHS OSH. If you have any questions, please contact Brian at ba058@uw.edu.

A committee member asked how departments were adjusting to the new program and taking on their defined responsibilities. Jimmy responded that EH&S invited known affected departments to help review and develop the program and manual. For any other departments/units, all program information is online including templates, and Brian is available to answer questions.

3. Attendance/Quorum

Carmen announced the group reached quorum.

4. Approval of Meeting Minutes

Carmen asked for any corrections to the October meeting minutes. There were none. Sarah O'Hara motioned to accept the minutes, and Christine Aker seconded. Minutes were approved.

5. E12 Lighting Improvements

Eric Johnson, of UWF Transportation Services, presented on the E12 parking lot lighting improvements. This project was initiated to address safety concerns raised by many hospital staff members who work late evening shifts, as well as a carjacking. Lighting improvements are meant to increase visibility and safety, minimize maintenance needs, meet energy code requirements, and mitigate light pollution.

In 2022 the lighting study began evaluating existing conditions. Project scope includes replacement of existing poles and light fixtures with extended arms at the same footing locations, replacement of SE corner lighting with improved adjacent lighting, and additional lighting at NW corner. Design development chose from twelve options and made sure to anticipate further canopy growth. The selected option includes 15' double truss upgrades and a new light fixture on a public corner. Light pollution mitigations have been made to comply with Dark Sky Compliance and reduce impact on neighbors across the Montlake cut. The bid will be awarded this month; preconstruction and procurement begin in December with construction expected to complete by Labor Day 2024 (before football season).

A member of the committee asked whether there are plans for landscaping changes. Eric responded that the trees grew bigger than expected (which contributed to old lighting deficiency) and there will be some tree trimming but no plans for tree removal. Pruning on the slope between the parking lot and Montlake is not part of the scope of this project.

Another committee member described needles found by parents and children in a UW parking structure and asked whether there is signage for non-UW personnel to know who to call. Eric said there aren't a lot of signs but parking lot and garage issues should be directed to Transportation Services via Customer Care with clear communication about location; within UWF they will hash out where Grounds takes over. Eric knows contact(s) at the Haring Center and reached out to them directly regarding protocol. UWF personnel are trained in cleaning up sharps and solid waste, and UWF can contract out for big cleanups.

There is a TS Maintenance Hotline listed on the Transportation website, operating Mon-Fri 4am-8:30pm and Sat/Sun 4am-2:30pm: 206-276-9279.

6. Organizational Group Reports

Carmen asked the chairs to share novel topics, interesting trends, or updates related to their election status.

HSC-1

Ryan Hawkinson: we are in the middle of election nominations.

HSC-2

Nigel Horton: we have filled almost all our elected roles for next term.

HSC-3

Kurt Oglesby: Our nomination emails went out this morning.

HSC-4

Christine Aker: Various groups are in the midst of elections, though not all have begun. Christine will touch base with Election Coordinator. EH&S met with the Executive Sponsor to provide support.

HSC-5

David Manley: Elections are moving forward, with some groups done and some still verifying positions.

HSC-6:

Laura Harrington: nominations have been completed and the election ballot is out; voting closes on 11/20.

HSC-7

Alaron Lewis: nomination phase has been completed and voting has begun. The committee discussed a need for increased faculty representation on HSC-7. They have seen OARS reports about cranes/hoists incidents with contractors not following safety protocols at UW Bothell. The solution seems to be reactive rather than proactive.

HSC-8

Stephen Costanti: nominations are done, and elections were opened on Monday. Voters were given two weeks to vote.

HSC-9

Not present.

HSC-10

Andrea Chateaubriand: nothing to report.

David Warren: Nominations are done and some departments are done, some still voting.

7. Union & Senate Reports**GPSS**

Not present.

WFSE 1488

Paula Lukaszek: more people have been found sleeping in the By George stairwells. A custodian recently reported 17-20 individuals sleeping in stairwells. Ongoing issue with elevators in Kane and By George only working sporadically. This is a high priority as it is an ADA issue.

SEIU 925

Not present.

UAW 4121

Not present.

Faculty Senate

Not present.

8. Ex Officio Reports**UW Facilities**

Tracey Mosier: nothing to report.

Transportation Services

Eric Johnson: nothing to report.

Emergency Management

Kelley Biastock: nothing to report.

UWPD

Not present.

DEOHS

Marty Cohen: nothing to report.

UWHR

Trista Truemper: nothing to report.

AGO

Jo Hill: nothing to report.

Claim Services

Ken Nielsen: nothing to report.

UW Tacoma

Susan Wagshul-Golden: reported that the Great Shakeout was successful! People practiced navigating out of their buildings and we will learn from that to improve upcoming winter evacuation drills.

UW Bothell

Brett Konzek: elections finished Friday and HSC-7 is verifying winners are still willing to serve. New STEM building "Innovation Hall" is opening this month. Brett has been working with art departments who are not considered to be labs or shop space, to develop a studio safety plan (including addressing chemicals) to meet their needs.

9. EH&S Updates

General

Jimmy Spencer announced that the 2023 Lab Safety Innovation Awards event will be held in the HUB on December 8th. The City of Tacoma has been identified as a potential liable party for the UWT campus location groundwater contamination, due to a leaking sewer line. This means the City of Tacoma will be one of the parties responsible for assisting UW with remediation. The replacement of Haggett Hall has begun; full demolition to begin in December.

L&I

Erin McKeown reported that EH&S responded to L&I request for information regarding how UW was addressing the prevention of workplace violence at the Sieg Building. L&I is reviewing UW's response.

10. Good of the Order

Carmen asked for any items for the good of the order. No points were brought up.

11. Adjourn

Carmen asked for a motion to adjourn. Paula Lukaszek motioned to adjourn. Sarah O'Hara seconded the motion.

The meeting adjourned at 1:45pm.

**University-Wide (U-Wide) Health and Safety Committee
Meeting Agenda**

December 13, 2023

1:00 p.m. – 2:30 p.m.

Zoom (screen required)

Zoom phone shortcuts: to mute self *6; to raise hand *9

| Agenda Item | Lead | Process | Time |
|--|-------------------------------|--------------------------------------|-------------|
| Attendance/Quorum (13) | Sonia Honeydew | Verify quorum per Zoom gallery count | 3 min |
| Call to Order and Welcome | Carmen Parisi | Robert’s Rules of Order | 2 min |
| Approval of Meeting Minutes | Carmen Parisi | Discussion | 5 min |
| EH&S Appreciation for '22-/23 Term | Katia Harb, Sonia Honeydew | Discussion | 15 min |
| Prep for Jan 2024 Organizational HSC Meetings | Sonia Honeydew | Discussion | 5 min |
| Organizational Group Reports*, Election Updates, '22-'23 Term Successes/Challenges | Organizational HSC members | Discussion | 20 min |
| Union & Senate Reports | Union & Senate members | Discussion | 5 min |
| Ex Officio Reports | Ex Officio members | Discussion | 10 min |
| EH&S Updates General L&I | Jimmy Spencer Erin McKeown | Discussion | 10 min |
| Good of the Order Suggestions for '24-25 U-Wide Next U-Wide Feb 2024 | Carmen Parisi | Discussion | 5 min |
| Adjourn | Carmen Parisi | Robert’s Rules of Order | |

*Organizational Group Reports comprise only novel topics and updates needed by U-Wide.

Please send ideas for agenda items to Carmen Parisi and Christine Aker at least 2 weeks prior to the scheduled meeting.